

APPENDICES



APPENDIX A

Family Responsibilities Board – schedule of meetings

Date of FR Board meeting	Venue	Attendees
4 December 2018	Room 30.13 Level 30 1 William Street, Brisbane	Dr Chris Sarra (Chair), Director-General DATSIP; Mr Troy Sloan, First Assistant Secretary, Legal, Employment, Environment and Evaluation Division, DPMC; and Mr Noel Pearson, Founder, Cape York Institute.
29 May 2019	Room 1.03 Level 1 1 William Street, Brisbane	Dr Chris Sarra (Chair), Director-General DATSIP; Mr Troy Sloan, First Assistant Secretary, Legal, Employment, Environment and Evaluation Division, DPMC; and Mr Noel Pearson, Founder, Cape York Institute.



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APPENDIX B - Sittings calendar

Family Responsibilities Commission 1 July 2018 to 31 December 2018

WEEK COMMENCING	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	OTHER
2 July						
9 July						
16 July		17 17	18		Public Holiday	20 Cairns Show Day
23 July	Public Holiday	24	25	26		23 Mossman Show Day
30 July		31 31	1	2		
6 August	Public Holiday	7	8	9		6 Aurukun Day
13 August		14 14	15	16		
20 August			22	23	Public Holiday	24 Doomadgee Day
27 August		28	29	30 30		
3 September		4	5	6		
10 September		11 11	12	13		
17 September	17		19	20 20		
24 September						
1 October	Public Holiday					1 Queens Birthday
8 October		9	10	11		
15 October		16 16	17	18		
22 October		23 23	24	25		
29 October		30	31	1		
5 November		6	7	8 8		
12 November		13	14	15		
19 November		20 20	21	22		
26 November		27		29	30	
3 December		4 4	5			
10 December						
17 December						
24 December		Public Holiday	Public Holiday			25 Christmas Day, 26 Boxing Day, 27, 28 Office Closed for Xmas
31 December		Public Holiday				31 Office closed for Xmas 1 New Year's Day

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Family Responsibilities Commission 1 January 2019 to 30 June 2019

WEEK COMMENCING	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	OTHER
31 December		Public Holiday				1 New Year's Day
7 January						
14 January						
21 January						
28 January	Public Holiday					28 Australia Day Public Holiday
4 February		5	6	7		
11 February		12	13	14		
18 February		19 19	20 20	21 21		
25 February		26 26	27	28		
4 March		5	6	7 7		
11 March		12	13	14		
18 March		19 19	20	21 21		
25 March		26	27	28		
1 April		2	3	4 4		
8 April			10			
15 April					Public Holiday	19 Good Friday
22 April	Public Holiday			Public Holiday		22 Easter Monday, 25 Anzac Day
29 April		30	1	2		
6 May	Public Holiday	7 7	8 8	9 9		6 Labour Day
13 May		14 14	15	16		
20 May		21		23 23	24	
27 May		26	29	30		
3 June	Public Holiday	4 4 4	5	6		3 Mabo Day - Doomadgee
10 June		11	12	13		Local Commissioner Development Week
17 June	17	18	19	20		
24 June		25 25	26	27 27		

	Aurukun		Coen		Doomadgee		Hope Vale		Mossman Gorge		Office Days
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APPENDIX C – Compliance checklist

Family Responsibilities Commission 2018-2019 annual report

Summary of requirement		Basis for requirement	Annual report reference
Letter of compliance	<ul style="list-style-type: none"> A letter of compliance from the accountable officer or statutory body to the relevant Minister/s 	ARRs – section 7	Page 4
Accessibility	<ul style="list-style-type: none"> Table of contents Glossary 	ARRs – section 9.1	Page 5 Page 113
	<ul style="list-style-type: none"> Public availability 	ARRs – section 9.2	Page 2
	<ul style="list-style-type: none"> Interpreter service statement 	<i>Queensland Government Language Services Policy</i> ARRs – section 9.3	Page 2
	<ul style="list-style-type: none"> Copyright notice 	<i>Copyright Act 1968</i> ARRs – section 9.4	Page 2
	<ul style="list-style-type: none"> Information licensing 	<i>QGEA – Information Licensing</i> ARRs – section 9.5	N/A
	General information	<ul style="list-style-type: none"> Introductory Information 	ARRs – section 10.1
<ul style="list-style-type: none"> Machinery of Government changes 		ARRs – section 10.2, 31 and 32	N/A
<ul style="list-style-type: none"> Agency role and main functions 		ARRs – section 10.2	Pages 13-23
<ul style="list-style-type: none"> Operating environment 		ARRs – section 10.3	Pages 52-61, 67-69, 107
Non-financial performance	<ul style="list-style-type: none"> Government’s objectives for the community 	ARRs – section 11.1	Pages 16-19
	<ul style="list-style-type: none"> Other whole-of-government plans / specific initiatives 	ARRs – section 11.2	Pages 16-18
	<ul style="list-style-type: none"> Agency objectives and performance indicators 	ARRs – section 11.3	Page 19
	<ul style="list-style-type: none"> Agency service areas and service standards 	ARRs – section 11.4	Page 54
Financial performance	<ul style="list-style-type: none"> Summary of financial performance 	ARRs – section 12.1	Pages 62-63

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Summary of requirement		Basis for requirement	Annual report reference
Governance – management and structure	• Organisational structure	ARRs – section 13.1	Pages 70-71
	• Executive management	ARRs – section 13.2	Pages 70-71
	• Government bodies (statutory bodies and other entities)	ARRs – section 13.3	N/A
	• <i>Public Sector Ethics Act 1994</i>	<i>Public Sector Ethics Act 1994</i> ARRs – section 13.4	Page 76
	• Queensland public service values	ARRs – section 13.5	Pages 77-78
Governance – risk management and accountability	• Risk management	ARRs – section 14.1	Page 78
	• Audit committee	ARRs – section 14.2	N/A
	• Internal audit	ARRs – section 14.3	Page 62
	• External scrutiny	ARRs – section 14.4	Pages 48, 78
	• Information systems and record keeping	ARRs – section 14.5	Pages 75-76
Governance – human resources	• Strategic workforce planning and performance	ARRs – section 15.1	Pages 72-75
	• Early retirement, redundancy and retrenchment	Directive No.04/18 <i>Early Retirement, Redundancy and Retrenchment</i> ARRs – section 15.2	Page 73
Open Data	• Statement advising publication of information	ARRs – section 16	Page 80
	• Consultancies	ARRs – section 33.1	Page 80
	• Overseas travel	ARRs – section 33.2	Page 80
	• Queensland Language Services Policy	ARRs – section 33.3	N/A
Financial statements	• Certification of financial statements	FAA – section 62 FPMS – sections 42, 43 and 50 ARRs – section 17.1	Page 83
	• Independent Auditor’s Report	FAA – section 62 FPMS – section 50 ARRs – section 17.2	Pages 104-106



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APPENDIX D

Welfare Reform

Welfare Reform is a partnership between five welfare reform communities, the Queensland Government, Australian Government and the Institute. Welfare Reform aims to address the collapse of social norms and passive dependence on welfare which has displaced responsibility from many Indigenous people.

The partnership communities are:

Aurukun

Aurukun is on the western coast of Cape York and is approximately 900 kilometres northwest of Cairns, and about 200 kilometres south of Weipa. The community had an estimated resident adult population of 929 people as at 30 June 2018^{1,2}.

Coen

The township of Coen is approximately halfway between Cairns and the tip of Cape York. It is not a discrete Aboriginal community and is part of Cook Shire. The township had an estimated resident adult population of 257 people as at 30 June 2018^{1,3}.

Doomadgee

Doomadgee lies alongside the Nicholson River, one of the permanent freshwater rivers that flow from the ranges behind Lawn Hill National Park in North West Queensland. Doomadgee is the first (or last) township on the Queensland section of the Savannah Way. It is 630 kilometres by road to Mt Isa and 1035 kilometres west of Cairns. The community had an estimated resident adult population of 827 people as at 30 June 2018^{1,2}.

Hope Vale

Hope Vale is situated on the Cape York Peninsula and is 46 kilometres northwest of Cooktown. The estimated resident adult population of Hope Vale was 708 people as at 30 June 2018^{1,2}.

Mossman Gorge

Mossman Gorge is a small Aboriginal community 75 kilometres north of Cairns, 4 kilometres from Mossman (the nearest town), and approximately 25 kilometres by road from Port Douglas. It is not a discrete Aboriginal community and is part of the Douglas Shire Council area. The community had an estimated resident population of 87 people as at 30 June 2018^{1,4}.

1. Note: Australian Statistical Geography Standard 2016 boundaries used are local government areas for Aurukun, Doomadgee and Hope Vale, and statistical areas level 1 (SA1s) of 3139616 for Coen and 3116408 for Mossman Gorge.
2. Note: Adults 18 years and over provided by the Queensland Government Statistician's Office (QGSO), Queensland Treasury, based on the Australian Bureau of Statistics (ABS) unpublished preliminary Estimated Resident Population (ERP) data by age and sex at the Local Government Area level for 30 June 2018.
3. Note: Adults 18 years and over provided by QGSO, Queensland Treasury, based on the ABS unpublished preliminary ERP data by age and sex at the Statistical Area level 1 for 30 June 2018.
4. Note: Total population provided by QGSO, Queensland Treasury, not 18 years and older, due to the small size of the total population from the ABS unpublished preliminary ERP data at the Statistical Area level 1 for 30 June 2018.